



**DEPARTMENT OF SERVICES FOR CHILDREN, YOUTH AND THEIR FAMILIES  
OFFICE OF CHILD CARE LICENSING  
KENT COUNTY (302)739-5487 TIME: 6:15 P.M. TO 7:15 P.M.**



REGISTRATION FOR ADMINISTRATION OF MEDICATION CERTIFICATION TEST

State law requires that only individuals who have successfully completed a state approved test with a grade of at least 85% may administer medication in child care. Prior to taking the test, you must study the *Administration of Medication Self-Study* packet located at: <https://kids.delaware.gov/occl/pdf/administration-of-medication-selfstudy-guide.pdf>

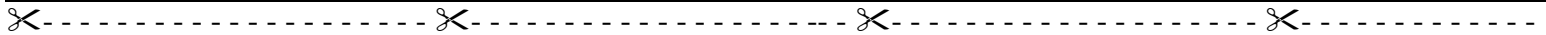
The test will be conducted and monitored by a Registered Nurse who will be available from 6:15 p.m. to 6:30 p.m. on the testing night to answer any questions you or your staff may have about the content of the self-study packet. The testing begins at 6:30 p.m. and ends at 7:15 p.m. Admittance to the testing session will not be permitted after the test begins so do not arrive late. **Current Photo ID is required to attend the session.**

There is a **Non-Refundable** fee of **\$10.00 per person** payable by money order with this Registration Form. Child care centers, please list the names of staff and date of birth of those attending, to attend on a separate page. Only those individuals who are at least 18 of age, have prepaid, and are pre-registered will be permitted to attend. Please select an alternate date. **You will receive an email notification confirming the testing date you are registered for.** A new registration slip and money order is required if you fail to attend or if you reschedule your test.

KENT COUNTY TESTING LOCATION →

**SILVER LAKE – BARRATT BUILDING  
821 SILVER LAKE BOULEVARD  
DOVER, DELAWARE 19904**

Wednesday, January 30, 2019	Wednesday, February 27, 2019	Wednesday, March 27, 2019
Wednesday, April 24, 2019	Wednesday, May 22, 2019	Wednesday, June 26, 2019
Wednesday, July 24, 2019	Wednesday, August 28, 2019	Wednesday, September 25, 2019
Wednesday, October 30, 2019	Wednesday, November 27, 2019	Wednesday, December 18, 2019



**REGISTRATION SLIP FOR KENT COUNTY – PLEASE PRINT LEGIBLY**

NAME: <i>(PRINT LEGIBLY)</i>	YOUR PHONE #:	DOB:
YOUR EMAIL ADDRESS:		
STREET ADDRESS:	CITY/STATE/ZIP:	
IF YOU WORK FOR A CENTER: NAME OF CENTER AS IT APPEARS ON THE LICENSE	CENTER PHONE #:	
TESTING DATE: 1 <sup>ST</sup> CHOICE	2 <sup>ND</sup> CHOICE	

MAKE MONEY ORDERS PAYABLE TO: **STATE OF DELAWARE/DFS**  
**➤ NO CHECKS ~ NO CASH ~ MONEY ORDERS ONLY ◀**

**MONEY ORDER MUST BE COMPLETED IN FULL  
INCOMPLETE MONEY ORDERS WILL BE RETURNED  
SEE BACK OF THIS FORM FOR INSTRUCTIONS**

**DETACH & MAIL REGISTRATION TO:  
OFFICE OF CHILD CARE LICENSING  
821 SILVER LAKE BLVD – SUITE 103  
DOVER, DELAWARE 19904**

**\$10.00 PER PERSON**

COMPLETING MONEY ORDERS - PRINT LEGIBLY!

Western Union Money Order



United States Postal Service Money Order



MoneyGram Money Order

