

**Division of Prevention and Behavioral Health Services
 Provider Forum Minutes
 DSCYF Admin Building
 February 17, 2012
 10 AM – 12PM**

TOPIC	PRESENTER	DISCUSSION	ACTION
Welcome and Introduction	Jennifer Tse	Jen welcomed everyone to the Provider Forum and thanked everyone for attending. Jen introduced Steve Yeatman, Deputy Director for DPBHS to provide Division updates.	If there are any suggestions for future Provider Forum topics or concerns please e-mail Jennifer.Tse@state.de.us
Division Updates	Steve Yeatman	Steve reviewed the key points presented on 2/16/2012 to the Joint Finance Committee and provided an in-depth overview of the current events impacting DPBHS. The recent teen suicides downstate have greatly impacted what the Director's Office and the Division are focusing efforts on to ensure impacted youth, families, and schools are getting the help they need as they recover from the tragedies downstate. The second Race to the Top Grant that was awarded to DE will help our Division specifically as it will allow for increased capacity downstate for Early Childhood Mental Health Consultants (ECMHC) to be hired for Kent and Sussex Counties. Additionally, the Division received approval to use general ASF money to keep the community center hours project so that the hours of availability in the summertime can continue this summer.	N/A
Hotline Reporting Training	Jessica Begley and Rosie Morales	Presenters from the Office of the Child Advocate came to train our contracted vendors and internal DPBHS staff on the mandatory reporting requirements regarding abuse and neglect and the recent changes to the statutes around these areas – the attendees will receive certificates/credit for their time spent at this training.	Jessica Begley will send completed certificates to Jennifer Tse for distribution to participants.
Provider Services Update	Jennifer Tse	Jen announced the Request for Proposals (RFP) for Community-Based Services will be posted once the internal review and approval process is completed. Intensive Outpatient, Day, Part-Day and Behavioral Intervention are included within this bid. All current contracted agencies for DPBHS will receive an email announcing the posting. There will be a mandatory bidders conference prior to the submission due date. That level of detail will be included in the RFP language. We are aiming for a contract implementation for FY '13, so a start date of 7/1/2012. All current providers that offer the	Upon approval, providers will be notified of the RFP posting. Interested responders to the RFP will need to participate in the mandatory bidders' conference (time, place, date to be determined).

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		<p>service will need to re-apply to that level of care if they are interested in continuing to work with DPBHS.</p> <p>Jen thanked all that participated in the Provider Satisfaction Survey pertaining to the Program Administration and Quality Improvement Units within DPBHS. Based on the open and candid feedback, changes have been implemented. Program Administrators will be planning visits with each active contractor assigned to them to build upon relationships and to be more collaborative. This will also help identify who to contact for contractual issues.</p>	
Quality Improvement Update	Kelly Lovelace	Kelly reviewed Quality Improvement’s decision to halt monitoring as internal reviews occur to identify best practices, how we can improve the overall process, and ensure compliance for Medicaid at the same time. Kelly did announce that billing audits will continue as planned while we look at the on-site monitoring component.	DPBHS QI will notify providers when monitoring will start back up again.
Provider Roundtable	Jennifer Tse	Based on feedback from the Provider Satisfaction survey, and time constraints, Jen recommended any agency announcements that contracted agencies wanted to share with others within the DPBHS service continuum should be emailed to Jen for compilation and dissemination.	For any and all announcements that your agency would like to share with everyone contracted within the DPBHS service continuum, please send information to Jennifer.Tse@state.de.us with a subject heading: Agency Announcements.

UPCOMING DPBHS PROVIDER FORUM MEETINGS FOR CALENDAR YEAR 2012

(All scheduled for Rm 198/199 in the Admin Building from 10AM – 12PM):

*** May 18, 2012**

*** August 17, 2012**

*** November 16, 2012**