**Division of Prevention and Behavioral Health Services**
Department of Services for Children Youth and Their Families
State of Delaware

| ADM 009 | Policy On Emergency Preparedness | | |
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| | | Date Adopted: 12/19/99 | |
| | Revised: 10/03, 1/12/07, 2/11/08, 8/10/10 | Reviewed: 2/10/09 | Page: 1 of 1 |

## I. PURPOSE

The purpose of this policy is to ensure that the critical services provided by the Division of Prevention and Behavioral Health Services (DPBHS) continue in the event of a disaster or emergency.

## II. SCOPE OF APPLICABILITY

This policy applies to Central Operations and to service network providers.

## III. POLICY

### Central Operations

The primary responsibility for the development and implementation of a policy on safety and emergency preparedness rests with the Safety Committee of the Department of Services for Children, Youth, and Their Families. The Division of Prevention and Behavioral Health Services' Safety Committee is responsible for collaboration with the Department's Committee in development and implementation of the Departmental policy. The Division's Safety Committee will support and coordinate, as needed, the central operation's Emergency Preparedness Plan with the provider network plans and undertake processes to support emergency preparedness within the network.

### Network Providers

All Division of Prevention and Behavioral Health Services' service providers are required to have in place an Emergency Preparedness Plan in conformity with the Division's Provider Manual and the Department's Operating Guidelines.