Division of Prevention and Behavioral Health Services
Department of Services for Children Youth and Their Families
State of Delaware

ADM 003	SURVEILLANCE, PREVENTION, AND CONTROL OF INFECTIONS		
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PURPOSE

The Division of Prevention and Behavioral Health Services requires that individuals and agencies providing services to the Division establish policies and operational procedures to address the surveillance, prevention, and control of infections in their service delivery environments.

All staff and clients have the right to a healthful and safe workplace. Staff must notify their supervisor/employer about perceived workplace hazards.

POLICY STATEMENT

All service providers will develop, maintain and implement policies and procedures for: (1) the prevention, surveillance and identification of infections, and (2) infection control and reporting to management. Policies and procedures will be appropriate for each provider's level of care, client characteristics and client education when indicated, and consistent with applicable accreditation, state and federal requirements.

Policies and operational procedures will include prevention, surveillance and control measures including:

1. Identification of and implementation of universal precautions
2. Methods of food storage and preparation, to comply with public health standards.
3. Specific procedures for the protection of infectious sources, protection of the source individual from further illness, and client re-entry to a service following an infectious disease.
4. Staff training on infection control policies and procedures
5. Immunization status of staff and clients
6. Employee health issues
7. Procedures in identification and reduction of endemic and epidemic infections

Policies and operational procedures are to include tracking, including the following:

1) procedures for tracking of nosocomial infections, and
2) procedures for and methods of data collection, and
3) analyses for effectiveness of intervention strategies, and outcomes

Each service provider will designate a qualified staff member to oversee the entire surveillance and infection control program. This individual will gather data from staff and report to DPBHS on the incidence of infectious disease, interventions used, and outcomes.

Reports will be completed on an annual basis and submitted to the DPBHS Quality Management Committee.