

Office of Prevention Promoting Safe and Stable Families Program

DELAWARE FATHERHOOD/FAMILY COALITION (DFFC)

2010 GRANT APPLICATION

Announcement

Under the Department of Services for Children, Youth and their Families, the Office of Prevention and Early Intervention/ Promoting Safe and Stable Families Program announces the opportunity for Delaware non-profit community agencies to apply for a Fatherhood/Healthy Adult Relationship grant through the *Delaware Fatherhood/Family Coalition (DFFC)*. *The Responsible Fatherhood Initiative grant* is sponsored by the Promoting Safe and Stable Family Program, Title IV-B subpart II. The Promoting Safe and Stable Family Program Child Welfare goal is to promote the well-being of children by strengthening and preserving families, in a safe and caring community, when safety can be assured.

Eligibility:

Delaware Applicants must demonstrate how funds will be used in the State of Delaware to implement Prevention and/or Early Intervention programming with a Fatherhood/Healthy Adult Relationship focus. This grant is also available to those organizations that are a part of the Delaware Fatherhood/Family Coalition. Programming may occur in an education setting, community centers, faith-based institutions, etc.

Competitive Awards up to \$3,500 will be granted to organizations who can demonstrate how the use of funds will;

1. Create or expand services within their organization to include a fatherhood/healthy adult relationship environment for the purpose of:
 - a. engaging and retaining residential and non-residential fathers, and
 - b. infusing and maintaining a fatherhood component into new or existing services, and
 - c. conducting initiatives which will increase the well-being of fathers and promote healthy adult relationships through the accessibility to education, resources, and community programming.
2. Take an active leadership role in the Delaware Fatherhood/Family Coalition (DFFC) through making a commitment to further develop the direction of the coalition and supports for Fatherhood/Healthy Adult Relationships.
3. Promote partnerships with the Delaware Fatherhood/Family Coalition through the use of advertisement, networking and support to other agencies.

Important Dates

- Completed applications must be received by April 30, 2010
- Notification of awards sent out by May 14, 2010
- All DFFC Grant awards must be spent by July 30, 2010
- All bills must be submitted by August 13, 2010

Submission Requirements

- The narrative portion of this DFFC application must not exceed 4 pages in length (excluding forms or other pertinent documents).
- **Applications must be typed, 14 font.**
- Submit Five (5) copies of the proposed application.
- **DO NOT** enclose the application in binders or specialize packaging.
- Completed application must be date stamped by Fri., April 30, 2010 at 4:30 p.m.

All applications should be mailed or hand delivered to the following address:

Mailing Address: Delaware Fatherhood/Family Coalition
Office of Prevention and Early Intervention
c/o Carmella Giddins-Johnson
Delaware Youth and Family Center
1825 Faulkland Road
Wilmington, DE 19805

Hand Delivery: Delaware Fatherhood/Family Coalition
Office of Prevention and Early Intervention
c/o Carmella Giddins-Johnson
Barley Mill Plaza, Bldg., 18
4417 Lancaster Avenue
Wilmington, DE 19805

Faxed or emailed applications (or portions of the application) will not be considered.

Contact

For further information, contact Carmella Giddins-Johnson, at (302) 892-4509, or send an e-mail inquiry to Carmella.Giddins-Joh@state.de.us

Department Background

Our mission is to assist children, youth, and families in making positive changes through programs that support child and public safety, behavioral health and individual, family, and community well being.

The Department's vision is to *"Think of the Child First"*. We want every child to be safe, stable and have self-esteem, and a sense of hope. Our vision is an effective System of Care that promotes supportive communities and strong families that nurture all children to their potential. This System of Care requires a public/private partnership, which assures that the voices of children and families, local communities, schools, businesses, the faith community, the donor community, and public systems are engaged. Services and supports will be driven by the needs of the child and will be family-focused, individualized, strength-based, easily accessible, flexible, integrated, culturally sensitive, innovative, and community centered.

The Department's five core services are: child protective, juvenile justice, child mental health, child care licensing, and prevention and early intervention.

The Delaware State law, by which the Office of Prevention and Early Intervention was established, gave the Office the responsibility for services aimed at preventing child abuse, dependency, neglect, juvenile delinquency, mental health disorders, and drug and alcohol abuse among children and youth. In fulfillment of its mission, the Office provides training, public education, contracted services and direct services

Delaware Fatherhood/Family Coalition (DFFC) History

As an extension of the Promoting Safe and Stable Family Responsible Fatherhood Initiative, in the year of 2006, the Delaware Fatherhood/Family Coalition (DFFC) was established in collaboration with the Office of Child Support and other community groups and organizations. The purpose was to build upon the efforts of the community to increase community collaboration and strengthen resources which support the involvement of residential and non-residential fathers in the lives of their children, build upon healthy adult relationships, and decrease the barriers that may challenge these efforts. As a result of the "2007 Responsible Fatherhood Survey" conducted by the (DFCC) and evaluated by the Non-profit Development Institute, the report identified Fathers wanting to be more involved in the lives of their children and having healthy adult relationships. The survey finding also identified obstacles to father involvement and lasting relationships which were due to the lack of knowledge, lack of supportive male resources and/or supports. Father's expressed the need to gain knowledge and skills on effective parenting practices, healthy adult relationships, and navigating through support systems. They wanted to have more positive and long-lasting relationships, participate in child-rearing while creating a positive healthy adult relationship environment for the well-being of their child.

DFFC History (Continued)

Research which supports the DFFC report findings shows the early involvement of fathers in the life of a child is associated with lower levels of family stressors; increases the father's ability to nurture; and fathers take significant responsibility for basic childcare for their children, even when families may be facing other factors such as unemployment and poverty. Fathers who invest in their child's life from an early age are more likely to stay involved throughout the development of their child's life, and develop a strong connection. Such involvement reduces the single parenting responsibilities and increases the overall parental investment in family life, thereby maximizing the chances that either parent can provide the care to support their children.

Research further shows that by;

- increasing the awareness of the importance of father involvement,
- infusing responsible fatherhood components into existing services,
- strengthening parent/adult relationships, and
- providing a network of information and services that supports fathers to take a more active role in their child's life.

The outcomes will increase the likelihood that;

- positive involvement of fathers will increase the child's resiliency against the negative factors which may cause child negative behaviors, and
- decrease parental conflicts
- lessen the stressors for parental care.

DFFC Project Intent

- Target to engage residential, non-residential fathers and paramours to participate in programming and activities, to increase father involvement, enhance co-parenting skills and improve adult relationships.
- Involve residential, and non-residential fathers, and paramours to enhance healthy adult relationship to strengthen the parent's ability to care for their children through education, parental bonding activities, support groups and/or other programming involving fathers.
- To enhance the collaborative efforts of the community to infuse fatherhood components into new or existing services to create supports for fathers and strengthen co-parenting relationships for the well-being of their children.
- Expand the community's capacity to develop and sustain collaborative partnerships in an effort to participate and take a leadership role in the Delaware Fatherhood/Family Coalition
- To provide an opportunity for coalition members to attend the DFFC Conference on June 26 & 27, 2010 (Friday & Saturday). Note: There is no registration fee to attend the conference. However it is required that monies be set aside for at least one representative to attend and it should cover the cost of expenses for lodging which is \$190.00 per person, travel, and meals.

Application Review Process

A peer review panel will review, rate and make recommendations on all applications according to specified criteria. Selection criteria for each competitive program will determine applicants' responsiveness to the program application requirements, organizational capability, and thoroughness and innovativeness in project implementation.

Peer reviewers will use the categories outlined in the Program Narrative section of the Grant Application to rate applications.

Peer reviewers' recommendations are advisory only, as the Office of Prevention and Early Intervention makes the final award decision.

Selection Criteria

Applicants whose applications meet all eligibility requirements and submission requirements will be evaluated and rated by a peer review panel. The maximum score for each criterion is indicated below:

- Applicant Information (10 points)
- Narrative Program Design (35 points)
- Management and Organizational Capability (15 points)
- Project Evaluation (10 points)
- Budget (20 points)
- Written organization of the submitted proposal (10 points)

DFFC GRANT 2010

Awards

The Office of Prevention and Early Intervention in the Department of Services for Children, Youth and Their Families is committed to selecting applicants with consideration given to representation throughout the state of Delaware.

Award Amount

DFFC Grants up to **\$3,500** will be made available through a competitive statewide grant process.

Eligibility Requirements – requires check off and signature

*****Please closely review eligibility requirements carefully before applying. *****

- Be a nonprofit or educational organization or agency, unit of law enforcement, or **part of or affiliated with an eligible organization or entity.**
 - Agency must **attach** to the application proof of nonprofit status 501 (c) (3) from the United States Internal Revenue Service.
 - The document must have the agency's current name and address. To obtain an updated copy of your 501c3 document, you will need to contact 1-877-829-5500.
 - Joint applications by two or more eligible applicants are welcome, provided that one organization is designated as the primary applicant and the other(s) as co-applicant(s).
 - A W-9 with EI # must be provided with application submission.

- Acknowledge that this is a cost reimbursable grant. The agency must be able to pay for the program services first and will be reimbursed of incurred cost, not to exceed the grant amount.**

- Agree to submit data on target population and program activities based on expected outcomes proposed in the application. The purpose is to demonstrate how the funding was appropriately used and met program intent.**

- Agree to attend the Delaware Fatherhood/Family Coalition Conference on June 26 & 27, 2010 as a condition for being awardees of the grant.**

- Agree to include a budgeted amount set aside for lodging & expenses for conference attendance.**

- Agree to advertise the funding source (Promoting Safe and Stable Program – Delaware Fatherhood/Family Coalition) in promoting your program, service or activity in a statement.**

- Agree to submit a final report on 8/13/10 with the final bill describing how the program goals and objectives were met.**

I have read and understand all of the eligibility requirements as part of my application submission. I also understand that if any box listed is not checked and the 501 (c) (3) is not attached; the application will be automatically disqualified from further review.

Responsible Program Director

Date

GRANT APPLICATION

Program Narrative Section

Applicant must complete the following sections.
(Organize your responses to the order of the questions)

I. APPLICANT INFORMATION

1. Name of applicant agency
2. Confirmation of 501(c)(3) status
3. Address of applicant agency
4. County of applicant agency
5. Description of the agency including mission and vision statement
6. Federal Employer Identification Number (Tax ID Number)
7. Name, title, phone number, fax number and e-mail of the person who will be responsible for the Fatherhood/Healthy Adult Relationship Grant.
8. Name, phone number, and e-mail of the Fiscal or Financial Officer.

II. Narrative for Proposed Program Description

The Applicant must:

1. Briefly state how your organization can support the efforts of the Delaware Fatherhood/Family Coalition.
2. Provide a brief description of the proposed program, service, or activity that supports the Delaware Fatherhood/Family Coalition Grant intent?
3. Provide a brief description of plans to incorporate the component and sustain the component into your new or existing services.
4. Clearly define the goal(s) of the intended use of the grant.
(Identify how the program or project intends to accomplish their goals including the expected outcomes.)
5. Describe the target population including and why is their need for this proposed service for your population.

II. Narrative of Proposed Program Description (continued)

- 6. Clearly define how this grant will support your efforts to engage and involve residential, and non-residential fathers, and paramours in building upon fatherhood/healthy adult relationship initiatives.
(How your service supports a father- friendly environment to engage and retain fathers, enhance fatherhood involvement/healthy adult relationships for the benefit of the child)
- 7. Briefly describe how your program supports the efforts of Promoting Safe and Stable Title IV-B subpart II, Family Preservation and Family Support programming, under the Child Welfare Act.
- 8. Describe the efforts you will put forth as a champion of DFFC as it strategizes to mobilize the community to increase awareness, support and address the need to enhance relationships between parents and adults.
- 9. Identify days of the week, and hours of the day when the activity will occur. The timelines must also show completion date of the program:
Deadline Date is 7/30/10
- 10. Identify and provide contact information for the organization representative who will join and actively participate on the Delaware Fatherhood/Family Coalition

III. PROJECT EVALUATION

- 1. The applicant must address how progress will be monitored toward achieving the program goals and objective and applicant must describe how they will measure success.
- 2. Demographics: Your final report will need to include the following information of the population you served.

	# of people	# of people	# of people
Adults (Ages)	18 – 35	36 & over	
Gender(Males/Females)	15	20	
Zip Codes			
19805	5	10	
Youth (Ages)	0 - 5	6 – 12	13 - 17
Gender(Males/Females)	2	9	7
Zip Codes			
19805	3	2	3

All grant awardees will receive a form to collect the demographic information.

IV. BUDGET

The applicant must provide a proposed Budget Detail Worksheet that is complete, detailed, reasonable, and cost effective in relation to the activities to be undertaken. This worksheet must include calculations to show how the applicant arrived at the total amount of the requested award. See attached budget form. **Please remember to recalculate all budgets to ensure accuracy of your calculations.**

V. MANAGEMENT AND ORGANIZATIONAL CAPACITY

1. The applicant also should clearly indicate who will perform what function(s) and by when, based on the timeline deliverable.
2. The applicant must identify all principal individuals and their positions in the program. If an individual has been identified to fill a position outlined in the application, the applicant must provide a brief job description outlining the roles and responsibilities for this position.
3. The applicant must demonstrate that the agency or staff involved in the project has experience implementing this project/program.

Budget Detail Worksheet

Purpose: The Budget Detail Worksheet is a guide to assist you in the preparation of the budget narrative. All required information must be provided. Any category of expense not applicable to your budget may be deleted.

A. Personnel - List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project.		
Name/Position	Computation	Cost
Ex. Jane Doe	\$9.00 per hour x 15 hours x 4 weeks	\$540
TOTAL		

B. Other Employee Cost (OEC) - Other Employee Cost should be based on actual known costs or an established formula. Other Employee Cost are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project. Other Employee Cost are limited to FICA and Workmen's Compensation .		
Name/Position	Computation	Cost
TOTAL:		
Total Personnel & Fringe Benefits (A +B):		

C. Travel - Itemize travel expenses of project (e.g., field trips to events, admission fees, bus transportation, etc.) Show the basis of computation (e.g., 50 youth to Great Adventure at \$ X admission fees). Show the cost for bus or van transportation (e.g. 1 bus/van at \$ X). Travel is limited to mileage, common carrier (bus or van), admission fees, parking and meals.

Purpose of Travel	Location	Item	Computation	Cost
TOTAL				

D. Consultants/ Professional Services – Services performed by people who are not employed by your agency.

Name of Consultant	Service Provided	Computation	Cost
TOTAL			

E. Other Costs – List items (e.g. postage, rent, telephone, printing, advertisement, and janitorial services) by major type and the basis of the computation. For example, provide a monthly telephone cost and state how many months of telephone usage.

Description	Computation	Cost
TOTAL		

F. Supplies/Materials - List items by type (food for activity, stationery and office supplies, educational and recreational supplies, gasoline purchased for the agency-owned or leased vehicle used for program activities, and other supplies needed during the course of the project). Show the basis for the computation.

Description	Computation	Cost
TOTAL		

Budget Summary – When you have completed the budget worksheet, transfer the totals for each category to the spaces below.

Budget Category	Amount
A. Personnel	
B. Other Employee Cost	
C. Travel	
D. Consultants/Professional Services	
E. Other Costs	
F. Supplies/Materials	
TOTAL Alternative Activities Grant	

Please remember to recalculate all budgets to ensure accuracy of your calculations.