

HOW TO IDENTIFY AND REPORT CHILD ABUSE IN DELAWARE TRAINER INSTRUCTIONS

Folders

- Discuss the remaining items in the folders after the presentation
- Each trainer must supply and stuff folder contents as an in-kind expense

Evaluations

The training evaluations should be summarized. The summary sheet should be forwarded to:

Linda M. Shannon
Division of Family Services
1825 Faulkland Road
Wilmington, DE 19805.

I will compile the summary sheets into a report that will be submitted in DFS yearly federal reports and the report will also be given to CPAC and the CPAC Abuse Intervention Subcommittee.

Power Point

I will send the Power Point as an attachment to the e-mail address you have provided.

Training Certificate

I will also e-mail a training certificate for you to use. When you schedule training you need to find out if the trainees will need a certificate of attendance.

Sign In Sheet

A copy of the sign in sheet should be forwarded to Linda Shannon with the evaluation summary.