



Delacare Center Regulation Changes *Effective July 1, 2015*

1. Programs that provide a specific skill instruction may be granted a license exemption. Dance studios, karate practice, art lessons, etc. are included in this group. (3F)
2. People who had their license revoked or application denied are prohibited from receiving a license for 3 years. (11Aiii) People who had their license revoked or application denied may appeal the decision to Superior Court at their expense. (11Ci)
3. Daily tracking sheets for attendance are not required. Child attendance must be documented at arrival and departure and when a child does not stay with the entire class. For programs where children begin the day in one room and are relocated to another classroom, attendance must be taken when they arrive at the first location, when they leave that location, when they join their assigned class, and when they leave for the day or when they leave their assigned class. (16B)
4. An enrollment meeting is not required if it is not possible. (17D)
5. For staff files, a résumé or personal data sheet may be used instead of an application. (20)
6. References taken by telephone and written down are acceptable. (20)
7. A professional development plan is required within 3 months of hire and only needs to contain professional development goals for the upcoming year. (33)
8. A DOE qualifications certificate must be in the staff file or sent for within 60 days of hire. (27C)
9. A staff health appraisal can be provided within 60 days of hire if there is documentation showing the staff was unable to get an appointment sooner. (20)
10. Owners who do not work as a staff member and are at the center less than 7 hours per week do not need a file. (26B)
11. The EC administrator who handles administrative duties only needs 15 clock hours in administrative training. (27Di)
12. The EC administrator or EC curriculum coordinator only needs 15 clock hours of training in infant or toddler development and curriculum. (27Fi)

13. Staff can now become qualified using the new qualifications of less experience and inclusion of other education/training. The DOE applications and verification of experience forms were changed. (27 & 77)
14. With proper documentation, staff can begin accruing supervised experience. (27 & 77)
15. Interns may be left alone with children when walking children to or from: the bathroom, receiving first aid treatment, the bus stop, or one area or classroom to another. They may also supervise an ill child waiting for parent pick-up. (27Ji & 77Di)
16. EC or SA Interns must have a qualifications certificate. (27J & 77D)
17. EC or SA aides do not have a qualifications certificate. (27k & 77E)
18. The EC admin or EC curriculum coordinator must only be on site 60% of the hours of operation. If the administrator is responsible for two sites (with capacities less than 60) the administrator or curriculum coordinator needs to be on site 50% of the hours of operation. (28D)
19. In specific instances, centers may ask for a variance allowing a DE-certified teacher to follow a ratio of 1:20 for school-age children. (30)
20. Infants and toddlers may be mixed with older children during the first and last 90 minutes of the day or when 12 or fewer children are present. (30E)
21. Practicum volunteers from a college or university only need fingerprinting for their school, not a complete file. They may not be left alone with children. (31Biv)
22. Contracted staff only need fingerprinting for the center if they are in the center 5 days or 40 hours a year. They do not need a complete file and may not be left alone with children. (31C)
23. Administration of medication, CPR, and First Aid now count toward annual training. Administration of medication counts as one-clock-hour. Unless otherwise noted on the card, CPR and First Aid count for three hours each (6 in total) when taken separately. Unless otherwise noted on the card, three hours will be counted towards annual training if CPR and First aid are taken together. (32)
24. Owners, substitutes, and volunteers who work less than 7 hours per week and do not count in staff/child ratios do not need annual training. (32Aiii)
25. Staff never providing direct child care (such as clerical, bus driver, etc.) do not need annual training. (32Aiv)
26. Paper recycling containers do not need to be covered. (36G)

27. The center may remain open when the heating or cooling system fails as long as the temperature remains between 60° F and 90° F and the required temperature can be restored within 4 hours. (36Q)
28. Head-to-toe sleeping is no longer required. (42)
29. The ratio for toilets to school-age children is 1 to 25. (43B)
30. Urinals in preschool-age programs count as half a toilet if placed at an appropriate height and there are a significant number of males served. (43B)
31. Gloves do not need to be worn for diaper changes or runny noses unless blood is present. (46)
32. Shelter-in-place supplies are only needed for one day. (49C)
33. People providing only transportation do not need a DE First qualifications certificate. (53A)
34. Children contained in a buggy can go for a walk with one staff assuming the proper ratio is maintained. (54Bi)
35. Two staff are not needed to walk school-age children to the bus stop or school. (54C)
36. Child health appraisals are good for 13 months. (57)
37. A sling can replace a triangular bandage in a first aid kit. (62)
38. Wooden finger splints, not just plastic or metal, are acceptable. (62)
39. A child's food brought from home does not need to be supplemented. (63G)
40. Centers not providing food do not need to submit a menu to OCCL or post one. (63H)
41. Infants who are old enough to use a feeding chair do not need to be held during feeding. (64Aiii)
42. Social-emotional is now listed as one topic on lesson plans. (66B)
43. The posted daily activity schedule can be flexible based on the children's interests/needs. (66E)
44. Weekly activities in lesson plans can include healthy habits rather than only cooking or food exploration. (66G)
45. Trash cans in school-age programs located in a school do not need to be covered. (76)